

CURRICULUM VITAE

Name of Firm : Civic Initiatives
Name of Staff : Bojana Selakovic
Profession : Lawyer
Present position : Program director
With the organisation since : November 2013
Date of birth : 04/06/1979
Nationality : Serbian

KEY QUALIFICATIONS

- Field of expertise: Citizens participation, CSOs-Government relations, Civil society development, Freedom Assembly, Freedom of Association, Grass-roots, Children rights
- Experience in establishing civil society organisations and networks and fostering their growth and effectiveness, including coordinating activities involving more than 1.000 civil society activists, national and local government members and other civil society stakeholders.
- Strong experience in capacity building CSOs, non-formal groups and networks in the area of organisational development, public consultations and children rights.
- Experience in independent monitoring and shadow-reporting in different processes on state - CSOs and citizens relations; Co-Author of 4 annual reports on enabling environment for civil society development in Serbia based on Monitoring Matrix Methodology; Co-Author of 2 independent monitoring reports of the Guidelines for EU support to civil society in enlargement countries 2014-2020; Co-Author of USAID Political Economic Analyses on citizens engagement in Serbia 2017; Co-Author of 5 different analyses and studies in the area of social politics measures aimed on children and families
- Knowing of the civil society in Serbia and strong connections with CSOs both on national and local level; Regional experiences in the area of civil society development in the Western Balkans and Turkey.
- Managing more than 30 different CSOs projects founded by international donors; Managing project, program and organisation's staff (different teams of 3-15 members); Capacity Building Officer within Swiss funded project: For an Active Civil society Together-ACT (2019-2023); Project Manager of the EU funded Resource center for CSOs in Serbia (2018-2021); Project Manager of the OGP Multi Donor Trust Fund and World Bank funded project: CO-creation process for developing 3rd OGP Action Plan in Serbia (2018-2019)
- Good knowing of the public relations area; Good personal presentation and PR Skills
- Board member of Balkan Civil Society Development Network (BCSDN), since June 2017 and Serbian Parents Association since 2013
- Membership in joint state-CSOs bodies: Working Group for the Law on volunteering revision (2015, 2020), Working group for Open Government Partnership (2016, 2018, 2020), Permanent, Working group for Monitoring Public Administration Reform in Serbia (2017, 2019-2020)

EDUCATION

Academic Qualifications

University of Belgrade, Faculty of Law, 1998-2001, Lawyer
Grammar School Sabac, 1994-1998

EMPLOYMENT RECORD AND PROFESSIONAL EXPERIENCE**Program Director, Civic Initiatives, Serbia****August 2017-**

Monitoring the implementation of the CI's program strategy; Managing both CI programs: Capacity Building Program and Program for Public Policies; Support coordinators in the implementation of the project activities; Managing CI's program staff (6 persons) and support to CI Executive Director in organization's human resources management; Support to CI Executive Director in Fundraising and External Relations; Providing regular inflow of project funds; Providing regular reporting including financial, based on commitments; Develop and maintain good relationships with donors, potential partners and other external stakeholders; Promotion and presentation of CI in public (including participation in meetings, conferences, seminars and other public gatherings that may be of importance for CI)

Acting Executive Director, Civic Initiatives, Serbia**July 2016 – August 2017**

Strategic development of Civic Initiatives; Monitoring the overall socio / economic and political situation in the country and the region in order to adjust the strategic plan to the current situation; Human resources management; Manage 2 CI programs; Fundraising and External Relations; Providing regular inflow of funds for CI, which adequately covers the needs for achieving the strategy; Providing regular reporting including financial, based on commitments; Develop and maintain good relationships with donors, potential partners and other external stakeholders; Promotion and presentation of CI in public (including participation in meetings, conferences, seminars and other public gatherings that may be of importance for CI); Financial Management; Support the Management Board; Preparation and participation in the meetings of the Management Board

Program manager for public policies, Civic Initiatives, Serbia**November 2013 – July 2016**

Ensuring realization of Association's strategic objectives aimed at public policies reform and citizens participation; Managing the work of the program; Reaching all decisions necessary for regular operation of the program for public policies; Writing projects proposals, budgets, donors reports and all other documents relating to the projects on the program; Representing and actively promoting Association's objectives, program areas, projects and activities to the key stakeholders and broad public; Developing and managing Association's programme areas and projects, with focus on public policies; Coordination of all networking activities of Civic initiatives; Maintaining the existing and creating new partnerships with key national (state institutions, agencies, non-government partners, etc.) and international (EU and bilateral donors) stakeholders; Fundraising activities.

Executive Board Member, Serbian Parents Network, Serbia**December 2007 – November 2013**

Impact assessment, monitoring and evaluation of public policies regarding parenting and child rights in Serbia; Lead of the advocacy campaign Law for moms aimed on changes of the institutional framework for the maternity leave in Serbia; Writing project proposals, budgets, donor reports and all other documents regarding projects; Development and delivery of trainings on strategic planning and policy making cycle, with focus on monitoring and evaluation; Development of strategies and annual action plans of Association; Coordination of all advocacy actions of Association; Moderation / facilitation of expert discussions and events; Preparation and delivery of numerous workshops and training for participation of parents in the relevant decision making processes on local and national

level; Other relevant topics regarding children and parents rights and and their participation in policy making cycles.

Financial director, Serbia on the Move, Serbia

October 2010 - November 2011

Managing the financial resources of the Association including project financial management

Program director, Serbia on the move, Serbia

February – September 2010

Coordination of all project activities and coordination with Board; Moderation / facilitation of expert discussions and events; Preparation of all strategic documents and plans for the Association; Lead of the advocacy campaign: "I am not on the take! I work for salary for reducing corruption in health system; Research on activism, community organizing and corruption in health sector relevant issues in the country

SELECTED CONSULTANCIES

- September-November 2017 Rio Tinto Serbia, Team leader for creating study: Overview of the civil society organizations in Serbia. Contact person: Jelena Aleksic, Jelena.Aleksic@riotinto.com
- May-August 2017 FREN Serbia, Team member for creating Political Economic Analyses of Citizens Engagement in Serbia, founded by USAID. Contact persons: Jelena Zarkovic Rakic, FREN Executive director, zarkovic@ekof.bg.ac.rs, Jelena Avramovic Nikolic, USAID Project Management Specialist-Civil Society javramovic@usaid.gov

LANGUAGE (*excellent, fluent, good, basic*)

	Speaking	Writing	Reading
English	excellent	excellent	excellent
Serbian	excellent	excellent	excellent
French	basic	good	fluent
Swedish	basic	basic	good